

AIBBMS User Manual

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AJAY INFORMATICS | Mauritius

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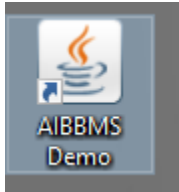
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INTRODUCTION

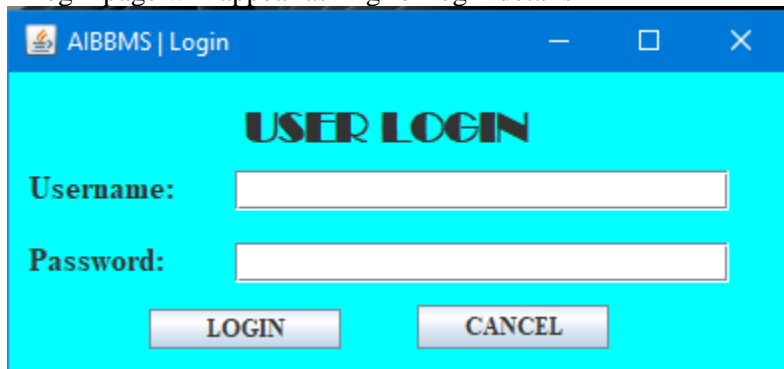
Welcome to the AIBBMS software user manual. This is a basic software for small and medium retail businesses. In the next few pages, it will be showed to you how to use the software. You can also ask Ajay Informatics to make certain changes to the software based on your requirements, and changing business environments.

LOGIN

Click on the desktop icon shown below

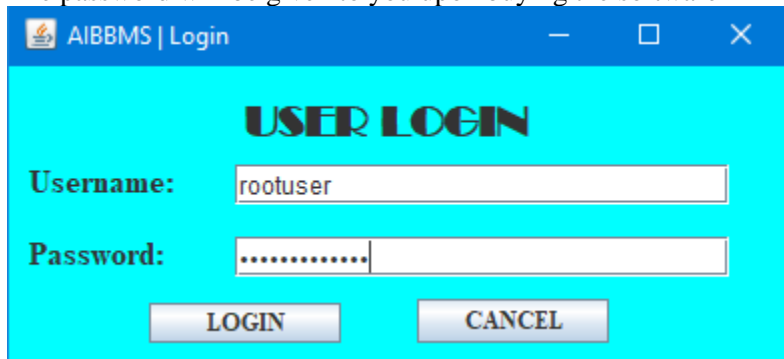


A login page will appear asking for login details

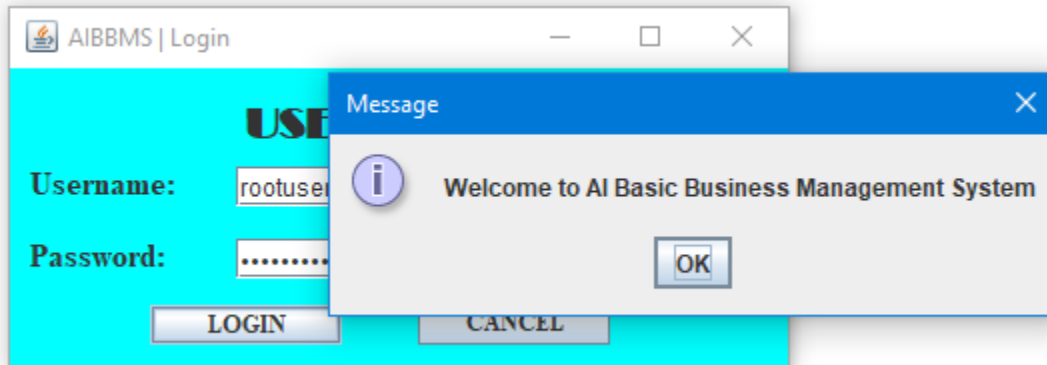
A screenshot of a Windows-style window titled 'AIBBMS | Login'. The window has a blue title bar with standard minimize, maximize, and close buttons. The main content area has a light blue background and is titled 'USER LOGIN' in bold black text. Below the title, there are two input fields: 'Username:' and 'Password:'. At the bottom of the window, there are two buttons: 'LOGIN' and 'CANCEL'.

Enter the login details as shown below.

The password will be given to you upon buying the software

A screenshot of the 'AIBBMS | Login' window, identical to the previous one but with login details entered. The 'Username:' field contains the text 'rootuser'. The 'Password:' field contains a series of dots, indicating a masked password. The 'LOGIN' and 'CANCEL' buttons are still visible at the bottom.

A welcome message box will appear.
Click OK

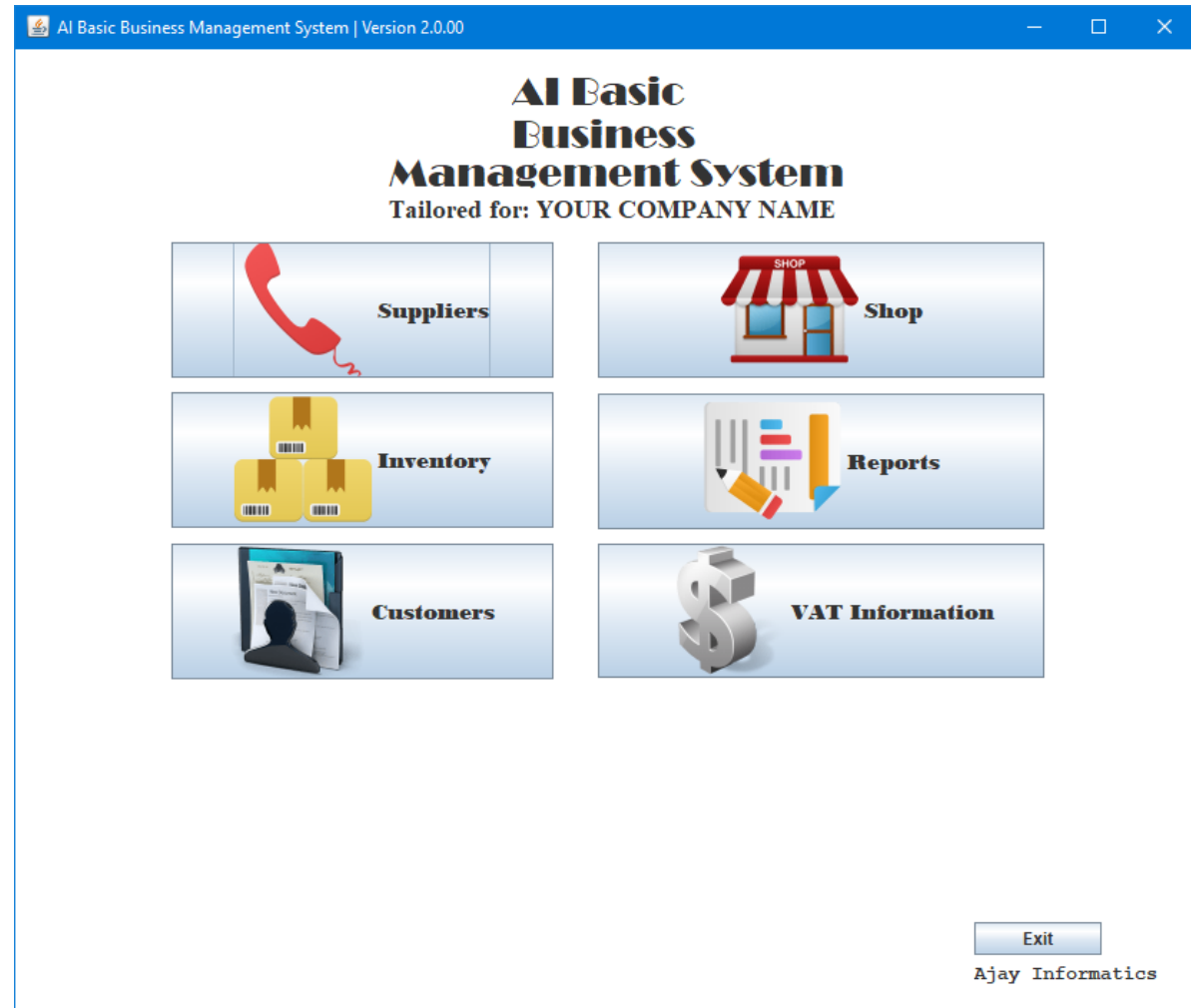


MAIN MENU

On clicking OK from the login message box, this menu will appear.

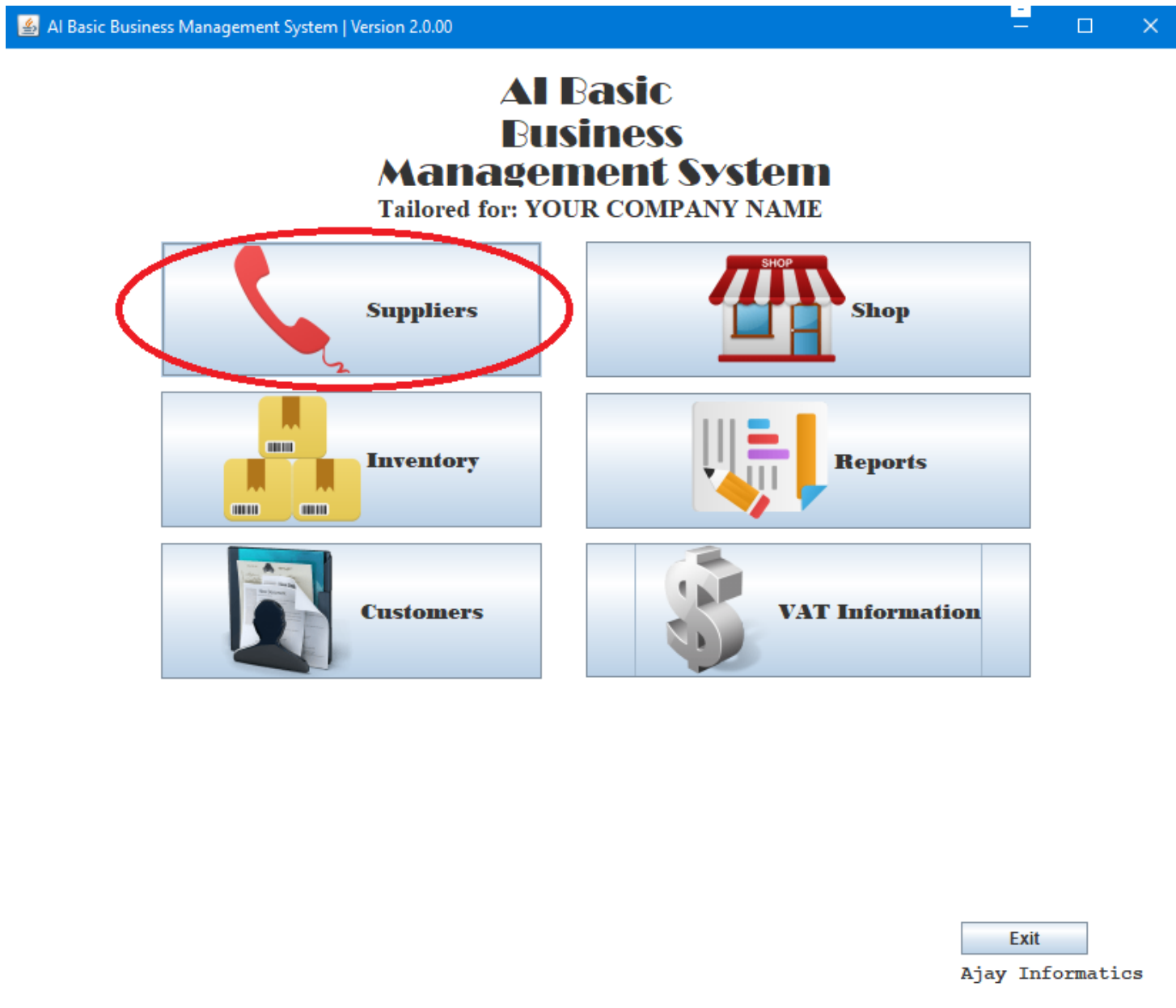
The software includes the following:

- Database of Suppliers
- Database of Inventory
- Database of Customers
- Retail Management System
- Report Viewer
- VAT Information menu

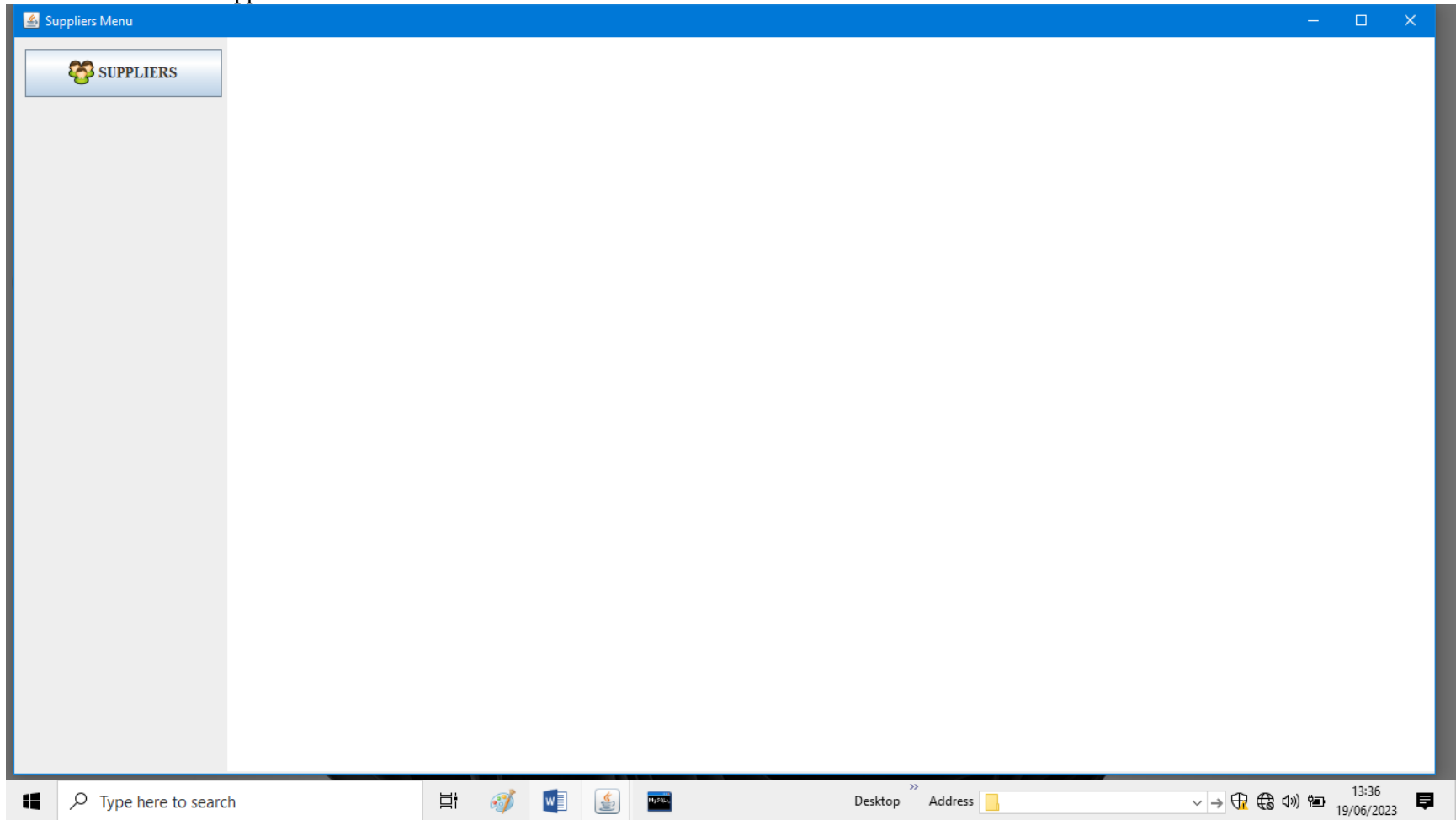


SUPPLIERS

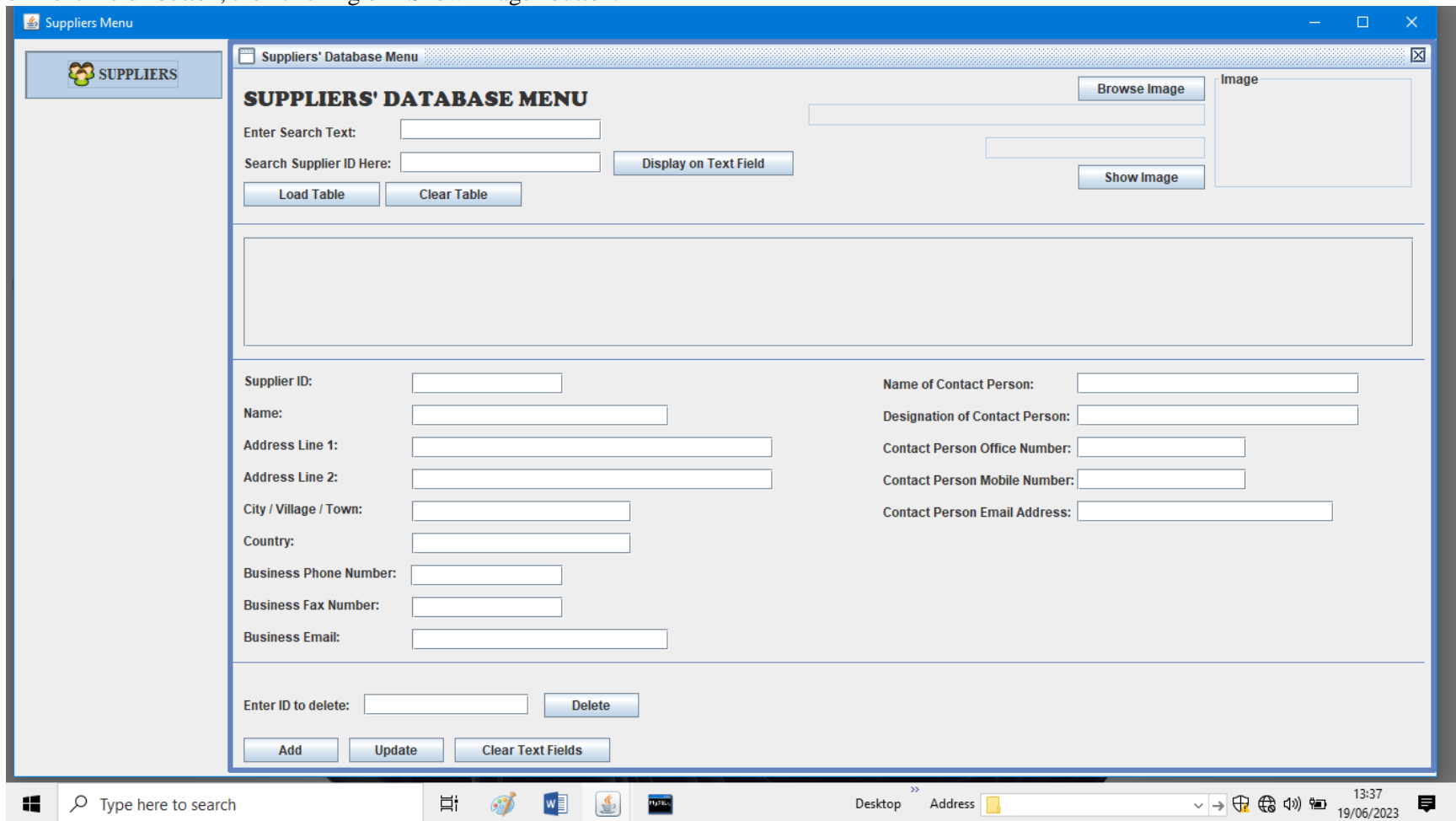
Now we will start by the Suppliers menu.



Start by clicking on suppliers from the Main Menu. Another menu as shown below will appear with a “Suppliers” button along with a blank screen. Click on the Suppliers button.



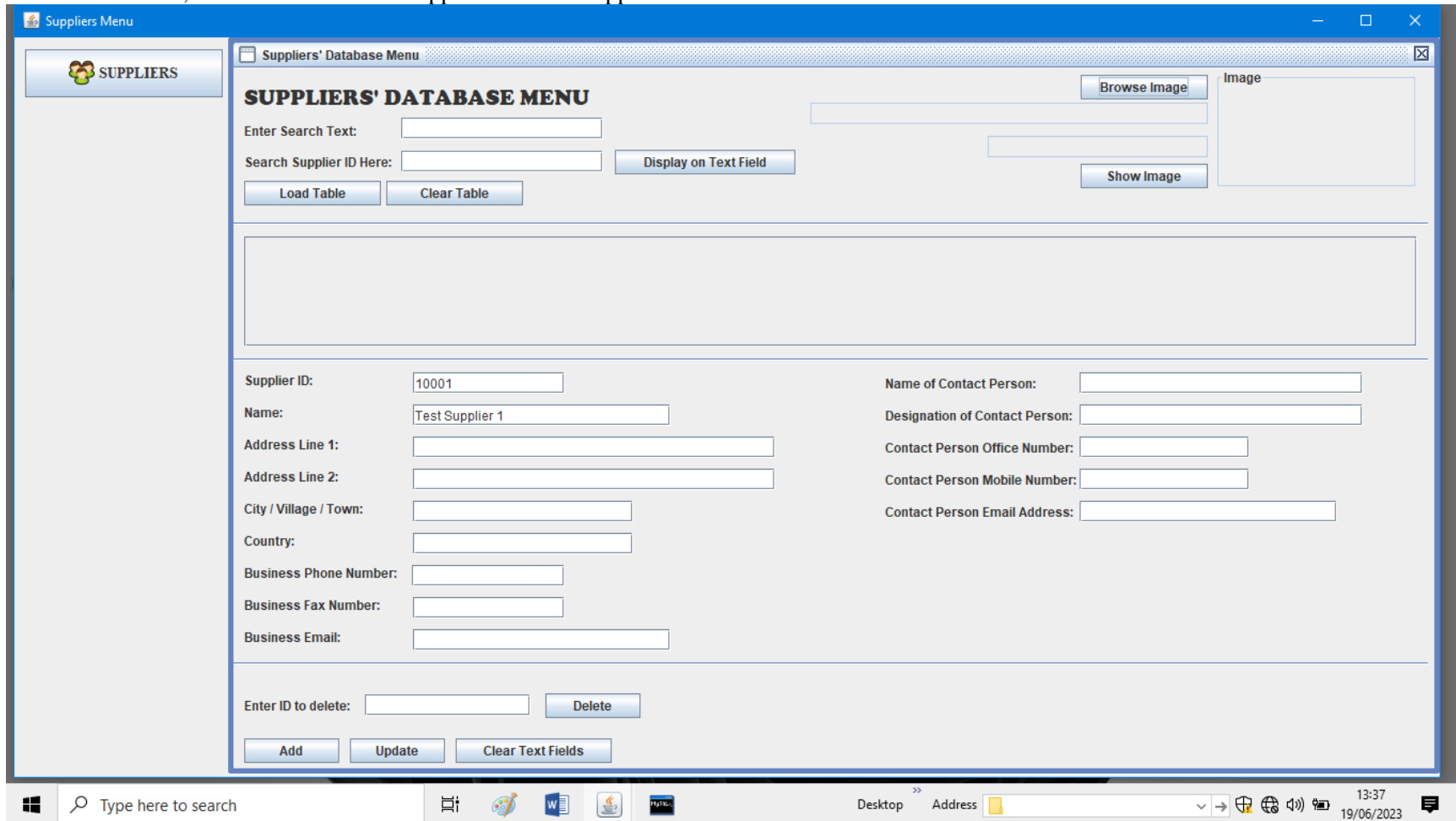
Here is the Suppliers database on clicking the Suppliers button. The menu include the following functions: Load Table, Clear Table, Display on Text Field (From Search ID Text Box), Addition of records, Update of records, Clearing the Text Fields for adding or updating next record, Delete specific record upon entering the ID of the record in the text box, Browse Image button (for opening a window to select the image of the record (note: the image can be some image file stored on your computer – can be picture taken by your camera or a logo of the company)), Show Image button which shows the image of the record upon selecting the record from the table, or entering the ID in the search box and clicking on “Display on Text Field” button, then clicking on “Show Image” button.



ADDING RECORDS TO THE DATABASE

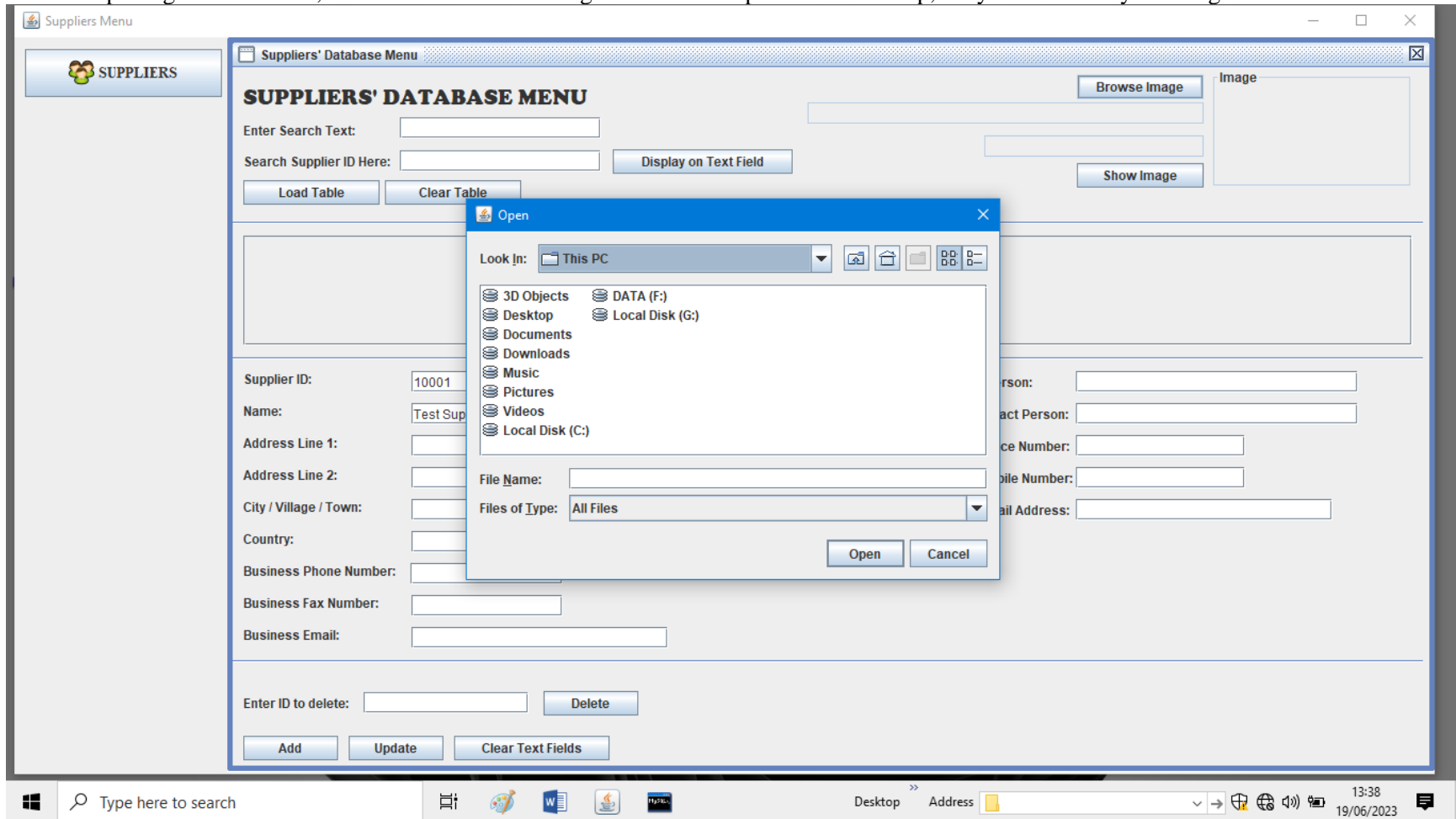
(Note: all records must have its image file. If you have a record where you don't have the photo of it, create a file in Paint Software and save it for other next use. Here, we will use the said technique, where the image is a sample picture).

Now we will start adding some new record to the database. As you can see, it has been given to you only the Supplier ID as 10001 which always must be a number, and the Name of the Supplier as "Test Supplier 1".

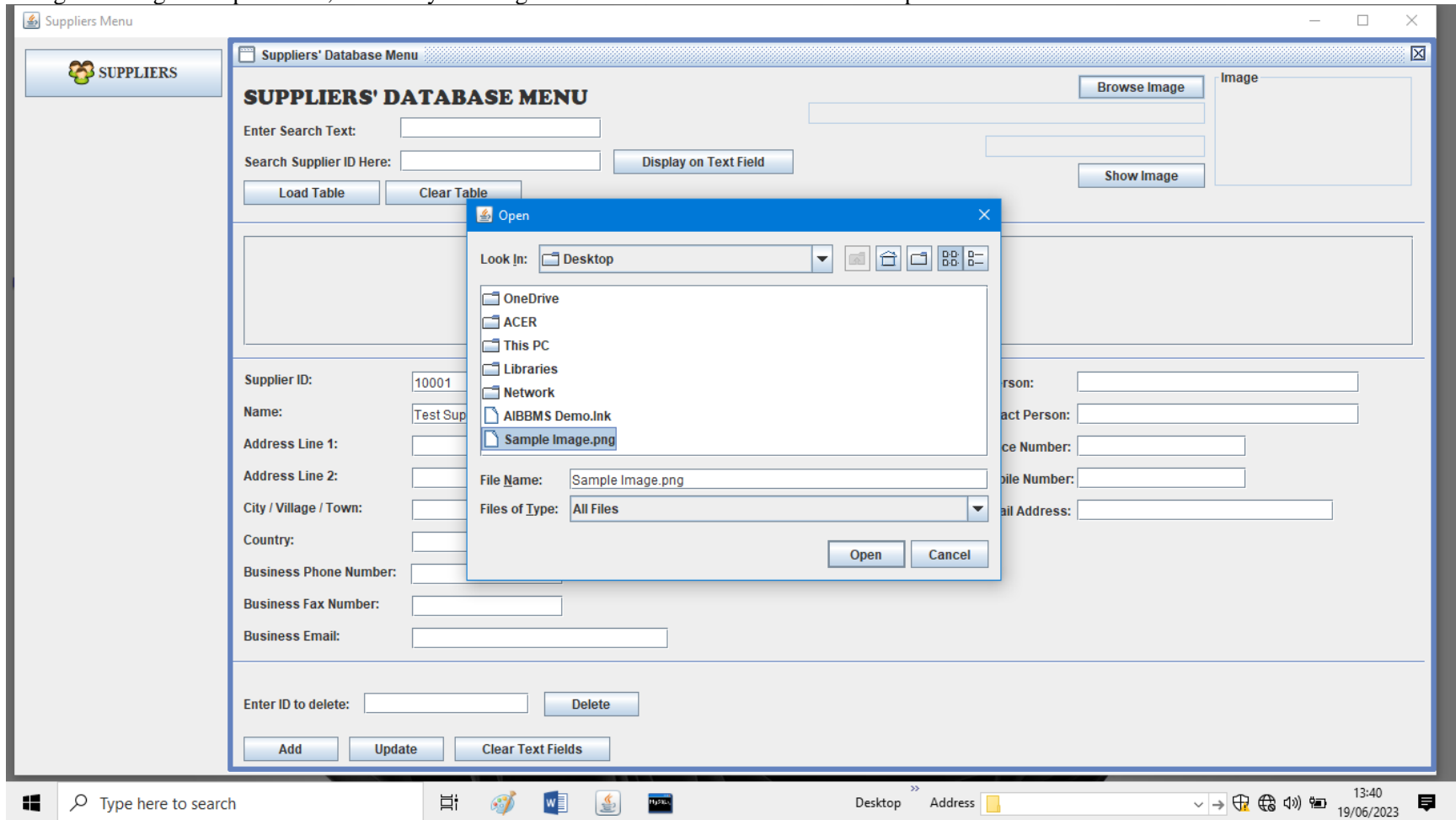


The screenshot displays the 'Suppliers Menu' application window. The main title is 'SUPPLIERS' DATABASE MENU'. The interface includes a search section with fields for 'Enter Search Text' and 'Search Supplier ID Here', along with buttons for 'Load Table', 'Clear Table', and 'Display on Text Field'. A 'Browse Image' button is located near an 'Image' placeholder. The main form contains fields for 'Supplier ID' (pre-filled with '10001'), 'Name' (pre-filled with 'Test Supplier 1'), 'Address Line 1', 'Address Line 2', 'City / Village / Town', 'Country', 'Business Phone Number', 'Business Fax Number', and 'Business Email'. On the right side, there are fields for 'Name of Contact Person', 'Designation of Contact Person', 'Contact Person Office Number', 'Contact Person Mobile Number', and 'Contact Person Email Address'. At the bottom, there is a 'Delete' button next to an 'Enter ID to delete' field, and 'Add', 'Update', and 'Clear Text Fields' buttons. The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with the time 13:37 and date 19/06/2023.

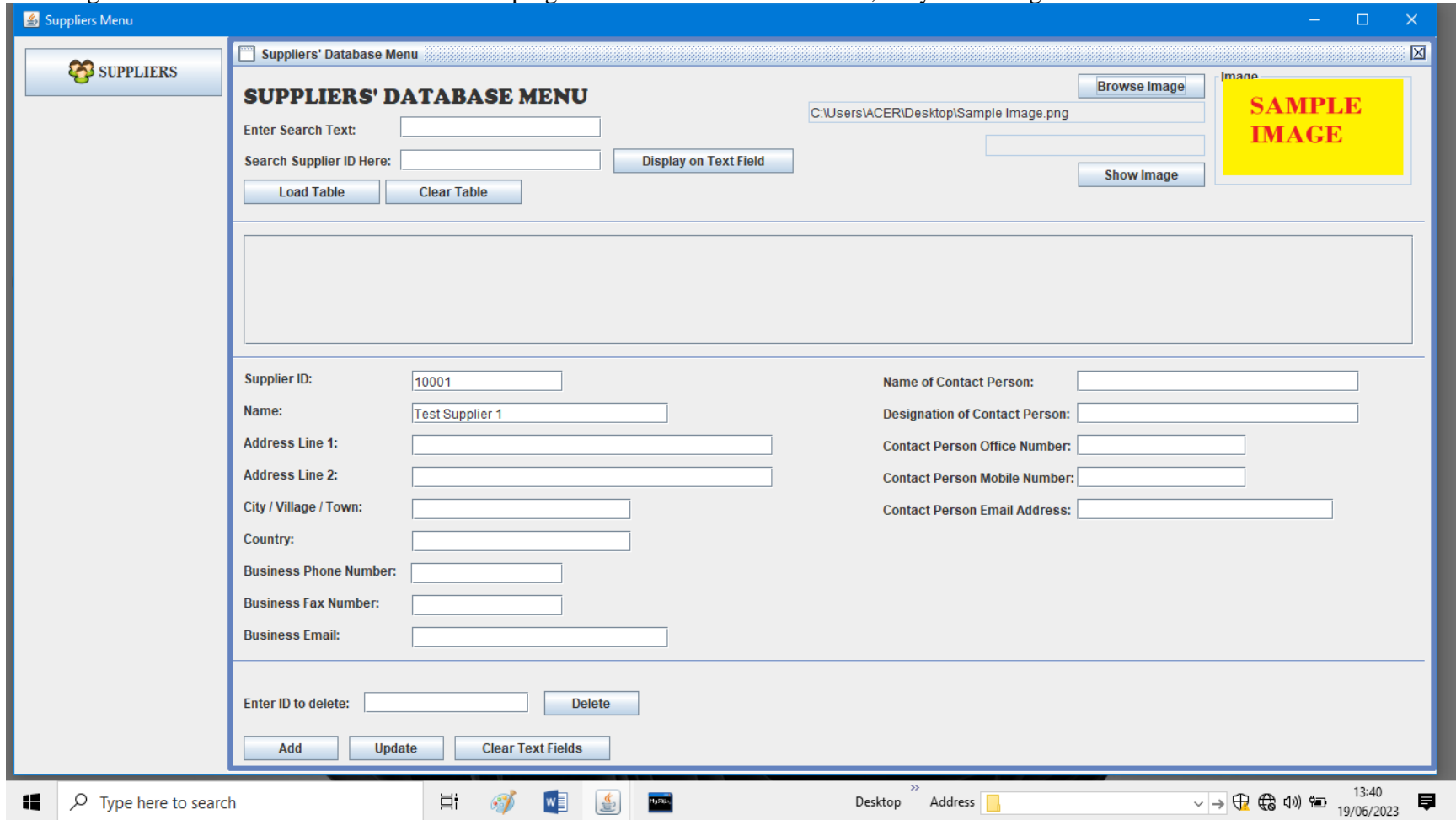
After completing the text fields, click on the “Browse Image” button. An option will show up, for you to choose your image file.



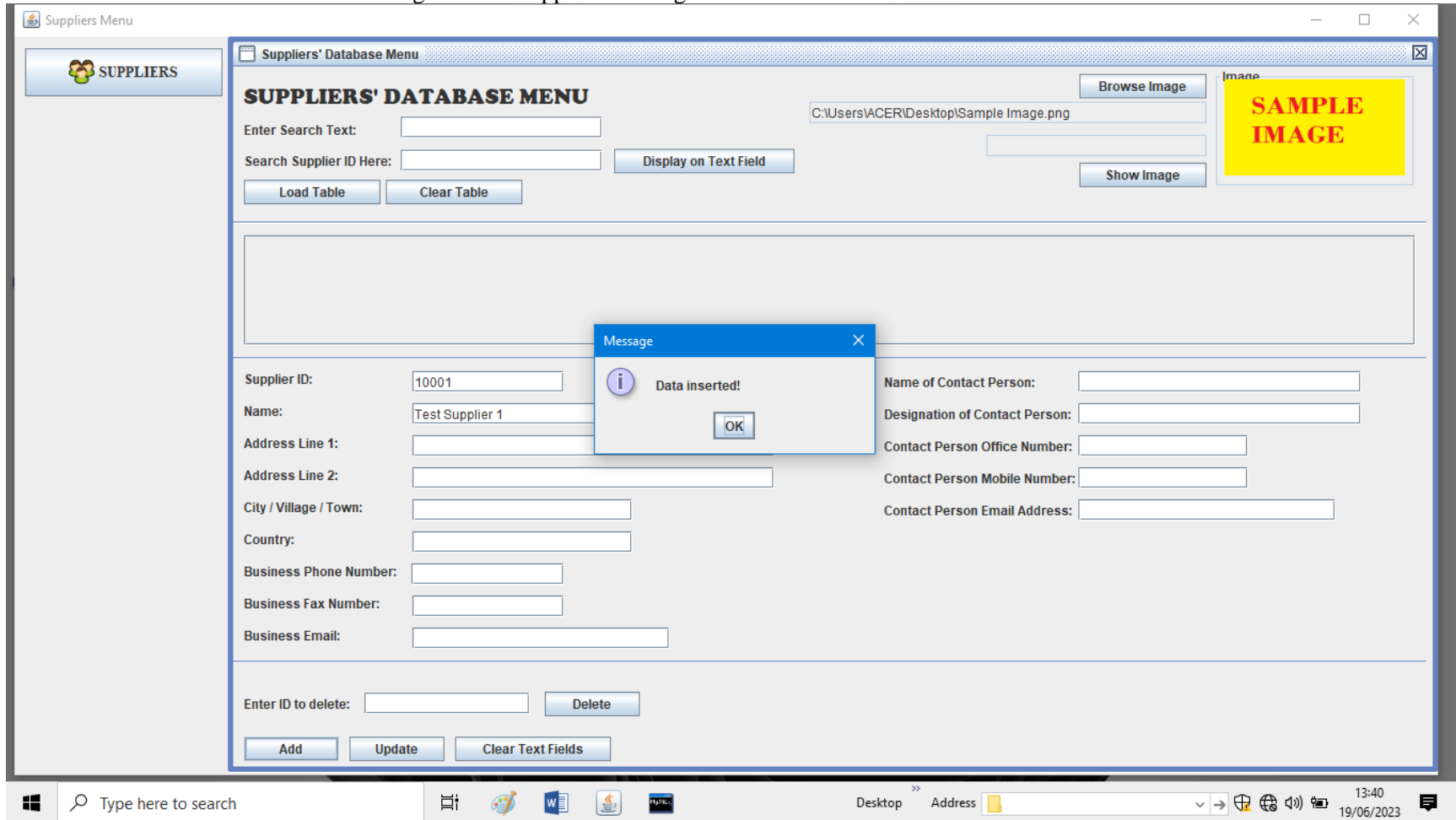
Navigate through the option box, to select your image file as shown below and click on “Open” button.



The image will be shown in the small area in the top right side of the menu. In this case, the yellow image.



Now click on the “Add” button. A message box will appear showing that the data has been inserted into the database.



On clicking on the “OK” button from the message box, the table will be updated and will be displayed on your screen.

The screenshot shows a web application window titled "Suppliers Menu". On the left is a navigation menu with a "SUPPLIERS" button. The main content area is titled "SUPPLIERS' DATABASE MENU".

At the top right, there is an image upload section with a "Browse Image" button, a file path "C:\Users\VACER\Desktop\Sample Image.png", and a "Show Image" button. A yellow box labeled "SAMPLE IMAGE" is displayed.

Below this are search fields: "Enter Search Text:" and "Search Supplier ID Here:", with a "Display on Text Field" button. There are also "Load Table" and "Clear Table" buttons.

A table displays the following data:


supplier_id	supplier_...	address_1...	address_1...	city_villag...	country	business...	business...	business...	name_co...	designatio...	contact_p...	contact_p...	contact_p...	picture	picname
10001	Test Supp...													[B@3fa51...	Sample I...

Below the table is a detailed form for a supplier with ID 10001. The form includes fields for Name, Address Line 1, Address Line 2, City / Village / Town, Country, Business Phone Number, Business Fax Number, Business Email, Name of Contact Person, Designation of Contact Person, Contact Person Office Number, Contact Person Mobile Number, and Contact Person Email Address.

At the bottom, there is a "Delete" button next to an "Enter ID to delete:" field, and "Add", "Update", and "Clear Text Fields" buttons.

The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with the date and time "13:41 19/06/2023".

Here, a few more records has been added.



Suppliers' Database Menu

SUPPLIERS' DATABASE MENU

Enter Search Text:

Search Supplier ID Here:

C:\Users\VACER\Desktop\Sample Image.png

SAMPLE IMAGE

supplier_id	supplier_...	address_1...	address_1...	city_villag...	country	business...	business...	business...	name_co...	designati...	contact_p...	contact_p...	contact_p...	picture	picname
10001	Test Sup...													[B@2433...	Sample I...
10002	Test Sup...													[B@6c03f...	Sample I...
10003	Test Sup...													[B@3586f...	Sample I...
10004	Test Sup...													[B@13bfd...	Sample I...
10005	Test Sup...													[B@1af1c...	Sample I...

Supplier ID:

Name:

Address Line 1:

Address Line 2:

City / Village / Town:

Country:

Business Phone Number:

Business Fax Number:

Business Email:

Name of Contact Person:

Designation of Contact Person:

Contact Person Office Number:

Contact Person Mobile Number:

Contact Person Email Address:

Enter ID to delete:

Windows taskbar: Type here to search, Desktop, Address, 13:42 19/06/2023

TO UPDATE A RECORD

To update a record, select the record from the table, and the details will be displayed in the text fields. Here the business phone number field has been updated, in this case 1234567. Upon completing the text fields, click on the update button. A message box will appear, click on “OK”, then the table will be updated as shown in the next page.

The screenshot shows a web application interface for managing suppliers. The main window is titled 'Suppliers' Database Menu' and contains a table of suppliers, a form for editing a record, and a message box.

Suppliers' Database Menu

Enter Search Text:

Search Supplier ID Here:

supplier_id	supplier_...	address_l...	address_l...	city_villag...	country	business...	business...	business...	name_co...	designati...	contact_p...	contact_p...	contact_p...	picture	picname
10001	Test Sup...													[B@2433...	Sample I...
10002	Test Sup...													[B@6c03f...	Sample I...
10003	Test Sup...													[B@3586f...	Sample I...
10004	Test Sup...													[B@13bfd...	Sample I...
10005	Test Sup...													[B@1af1c...	Sample I...

Supplier ID:

Name:

Address Line 1:

Address Line 2:

City / Village / Town:

Country:

Business Phone Number:

Business Fax Number:

Business Email:

Name of Contact Person:

Designation of Contact Person:

Contact Person Office Number:

Contact Person Mobile Number:

Contact Person Email Address:

Enter ID to delete:

Message

Data updated!

Suppliers Menu

SUPPLIERS

Suppliers' Database Menu


SUPPLIERS' DATABASE MENU

Enter Search Text:

Search Supplier ID Here:

C:\Users\VACER\Desktop\Sample Image.png

Sample Image.png



supplier_id	supplier_...	address_l...	address_l...	city_villag...	country	business...	business...	business...	name_co...	designati...	contact_p...	contact_p...	contact_p...	picture	picname
10001	Test Sup...													[B@44f55...	Sample I...
10002	Test Sup...													[B@2451...	Sample I...
10003	Test Sup...					1234567								[B@3006...	Sample I...
10004	Test Sup...													[B@265a...	Sample I...
10005	Test Sup...													[B@482e...	Sample I...

Supplier ID:

Name:

Address Line 1:

Address Line 2:

City / Village / Town:

Country:

Business Phone Number:

Business Fax Number:

Business Email:

Name of Contact Person:

Designation of Contact Person:

Contact Person Office Number:

Contact Person Mobile Number:

Contact Person Email Address:

Enter ID to delete:

Windows Taskbar: Type here to search, Desktop, Address, 13:44, 19/06/2023

DELETING A RECORD

To delete a record, enter the id in the text field, which is at the bottom of the menu, before the “Delete” button. In this case, the ID 10005. Now click on the “Delete” button. A message box will appear showing that the data has been deleted, as shown in the next two pages.

The screenshot shows the 'Suppliers Menu' application window. The main area is titled 'SUPPLIERS' DATABASE MENU'. It features a search section with fields for 'Enter Search Text:' and 'Search Supplier ID Here:', along with buttons for 'Load Table', 'Clear Table', and 'Display on Text Field'. A file path 'C:\Users\WACER\Desktop\Sample Image.png' is entered, and a 'Browse Image' button is visible. A yellow box labeled 'SAMPLE IMAGE' is shown on the right. Below this is a table with columns: supplier_id, supplier_..., address_l..., address_l..., city_villag..., country, business..., business..., business..., name_co..., designati..., contact_p..., contact_p..., contact_p..., picture, and picname. The table contains five rows of test data, with the fifth row (ID 10005) highlighted. Below the table are various input fields for supplier and contact information, including 'Supplier ID:', 'Name:', 'Address Line 1:', 'Address Line 2:', 'City / Village / Town:', 'Country:', 'Business Phone Number:', 'Business Fax Number:', 'Business Email:', 'Name of Contact Person:', 'Designation of Contact Person:', 'Contact Person Office Number:', 'Contact Person Mobile Number:', and 'Contact Person Email Address:'. At the bottom, there is a section for deleting a record with the text 'Enter ID to delete:' followed by a text field containing '10005' and a 'Delete' button. Below this are buttons for 'Add', 'Update', and 'Clear Text Fields'. The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with the time '13:45' and date '19/06/2023'.

supplier_id	supplier_...	address_l...	address_l...	city_villag...	country	business...	business...	business...	name_co...	designati...	contact_p...	contact_p...	contact_p...	picture	picname
10001	Test Sup...													[B@2b74...	Sample I...
10002	Test Sup...													[B@2830...	Sample I...
10003	Test Sup...					1234567								[B@7659...	Sample I...
10004	Test Sup...													[B@7a80...	Sample I...
10005	Test Sup...													[B@71a7...	Sample I...

Suppliers Menu


SUPPLIERS

Suppliers' Database Menu

SUPPLIERS' DATABASE MENU

Enter Search Text:

Search Supplier ID Here:



supplier_id	supplier_...	address_1...	address_1...	city_villag...	country	business...	business...	business...	name_co...	designati...	contact_p...	contact_p...	contact_p...	picture	picname
10001	Test Sup...													[B@2b74...	Sample I...
10002	Test Sup...													[B@2830...	Sample I...
10003	Test Sup...					1234567								[B@7659...	Sample I...
10004	Test Sup...													[B@7a80...	Sample I...
10005	Test Sup...													[B@71a7...	Sample I...

Message

Data deleted!

Supplier ID:

Name:

Address Line 1:

Address Line 2:

City / Village / Town:

Country:

Business Phone Number:

Business Fax Number:

Business Email:

Name of Contact Person:

Designation of Contact Person:

Contact Person Office Number:

Contact Person Mobile Number:

Contact Person Email Address:

Enter ID to delete:

Windows Taskbar: Type here to search, Desktop, Address, 13:45, 19/06/2023

Suppliers Menu

SUPPLIERS


Suppliers' Database Menu

SUPPLIERS' DATABASE MENU

Enter Search Text:

Search Supplier ID Here:

C:\Users\VACER\Desktop\Sample Image.png



supplier_id	supplier_...	address_l...	address_l...	city_villag...	country	business...	business...	business...	name_co...	designati...	contact_p...	contact_p...	contact_p...	picture	picname
10002	Test Sup...													[B@1253...	Sample I...
10003	Test Sup...					1234567								[B@4737...	Sample I...
10004	Test Sup...													[B@14e2...	Sample I...
10006	Test Sup...													[B@7009...	Sample I...
10007	Test Sup...													[B@7868...	Sample I...

Supplier ID:

Name:

Address Line 1:

Address Line 2:

City / Village / Town:

Country:

Business Phone Number:

Business Fax Number:

Business Email:

Name of Contact Person:

Designation of Contact Person:

Contact Person Office Number:

Contact Person Mobile Number:

Contact Person Email Address:

Enter ID to delete:

Windows Taskbar: Type here to search, Desktop, Address, 13:46, 19/06/2023

SEARCHING FOR RECORDS

There are two options to search in the database. 1) To search from any text, 2) To search from the id. Here the database has been updated with the fields of the Country for ID 10003, 10004, 10005.

The screenshot shows a web application window titled "Suppliers Menu". The main content area is titled "SUPPLIERS' DATABASE MENU". It features a search interface with the following elements:

- Search Fields:** "Enter Search Text:" and "Search Supplier ID Here:" with corresponding input boxes.
- Buttons:** "Load Table", "Clear Table", "Display on Text Field", "Browse Image", and "Show Image".
- Image:** A yellow box labeled "SAMPLE IMAGE" with the text "SAMPLE IMAGE" inside.
- Data Table:** A table with columns: supplier_id, supplier_..., address_l..., address_l..., city_villag..., country, business..., business..., business..., name_co..., designati..., contact_p..., contact_p..., contact_p..., picture, picname. The table contains several rows, including one for ID 10003 with country "South Afri...".
- Form Fields:**
 - Supplier ID: [input box]
 - Name: [input box]
 - Address Line 1: [input box]
 - Address Line 2: [input box]
 - City / Village / Town: [input box]
 - Country: [input box]
 - Business Phone Number: [input box]
 - Business Fax Number: [input box]
 - Business Email: [input box]
 - Name of Contact Person: [input box]
 - Designation of Contact Person: [input box]
 - Contact Person Office Number: [input box]
 - Contact Person Mobile Number: [input box]
 - Contact Person Email Address: [input box]
- Action Buttons:** "Add", "Update", "Clear Text Fields", and "Delete".

The Windows taskbar at the bottom shows the time as 13:48 on 19/06/2023.

As you can see, only by just typing in “Ma” instead of “Mauritius”, the tables updates, and shows the records of the suppliers which are of Mauritius origin.

SUPPLIERS' DATABASE MENU

Enter Search Text:

Search Supplier ID Here:

supplier_id	supplier_...	address_1...	address_1...	city_villag...	country	business...	business...	business...	name_co...	designatio...	contact_p...	contact_p...	contact_p...	picture	picname
10004	Test Supp...				Mauritius									[B@435e...	Sample I...
10006	Test Supp...				Mauritius									[B@6e24...	Sample I...

Supplier ID:

Name:

Address Line 1:

Address Line 2:

City / Village / Town:

Country:

Business Phone Number:

Business Fax Number:

Business Email:

Name of Contact Person:

Designation of Contact Person:

Contact Person Office Number:

Contact Person Mobile Number:

Contact Person Email Address:

Enter ID to delete:

The second method of search is by typing the ID in the search box. As you type, the table updates. Then click on “Display on Text Field” button to show the records in the text fields as shown in the next page. To view the image of the record, click on “Show Image” button.

(Note: If you just searched using the first method, and need to search using the method, make sure to close the menu with the second cross (x) icon just below the first cross (x) icon which is on the blue line on the top of the software), then click on the “Suppliers” button from the blank menu as we started the tutorial. Now you can search using the second method)

The screenshot shows a Windows application window titled "Suppliers Menu". The main area is titled "SUPPLIERS' DATABASE MENU". It features a search interface with the following elements:

- Search Fields:** "Enter Search Text:" (empty), "Search Supplier ID Here:" (containing "10003"), and "Display on Text Field" button.
- Buttons:** "Load Table", "Clear Table", "Browse Image", and "Show Image".
- Table:** A table with columns: supplier_id, supplier_..., address_l..., address_l..., city_villag..., country, business..., business..., business..., name_co..., designatio..., contact_p..., contact_p..., contact_p..., picture, picname. The first row contains: 10003, Test Supp..., , , , South Africa, 1234567, , , , , , , , [B@3f7dd..., Sample I...
- Form Fields:** Supplier ID, Name, Address Line 1, Address Line 2, City / Village / Town, Country, Business Phone Number, Business Fax Number, Business Email, Name of Contact Person, Designation of Contact Person, Contact Person Office Number, Contact Person Mobile Number, Contact Person Email Address.
- Bottom Section:** "Enter ID to delete:" (empty), "Delete" button, "Add", "Update", and "Clear Text Fields" buttons.

The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with the date 19/06/2023 and time 13:49.

Suppliers Menu

SUPPLIERS

Suppliers' Database Menu

SUPPLIERS' DATABASE MENU

Enter Search Text:

Search Supplier ID Here:

Image

Supplier ID: Name of Contact Person:

Name: Designation of Contact Person:

Address Line 1: Contact Person Office Number:

Address Line 2: Contact Person Mobile Number:

City / Village / Town: Contact Person Email Address:

Country:

Business Phone Number:

Business Fax Number:

Business Email:

Enter ID to delete:







Type here to search Desktop Address 13:49 19/06/2023

INVENTORY MENU

AI Basic Business Management System | Version 2.0.00

AI Basic Business Management System

Tailored for: YOUR COMPANY NAME

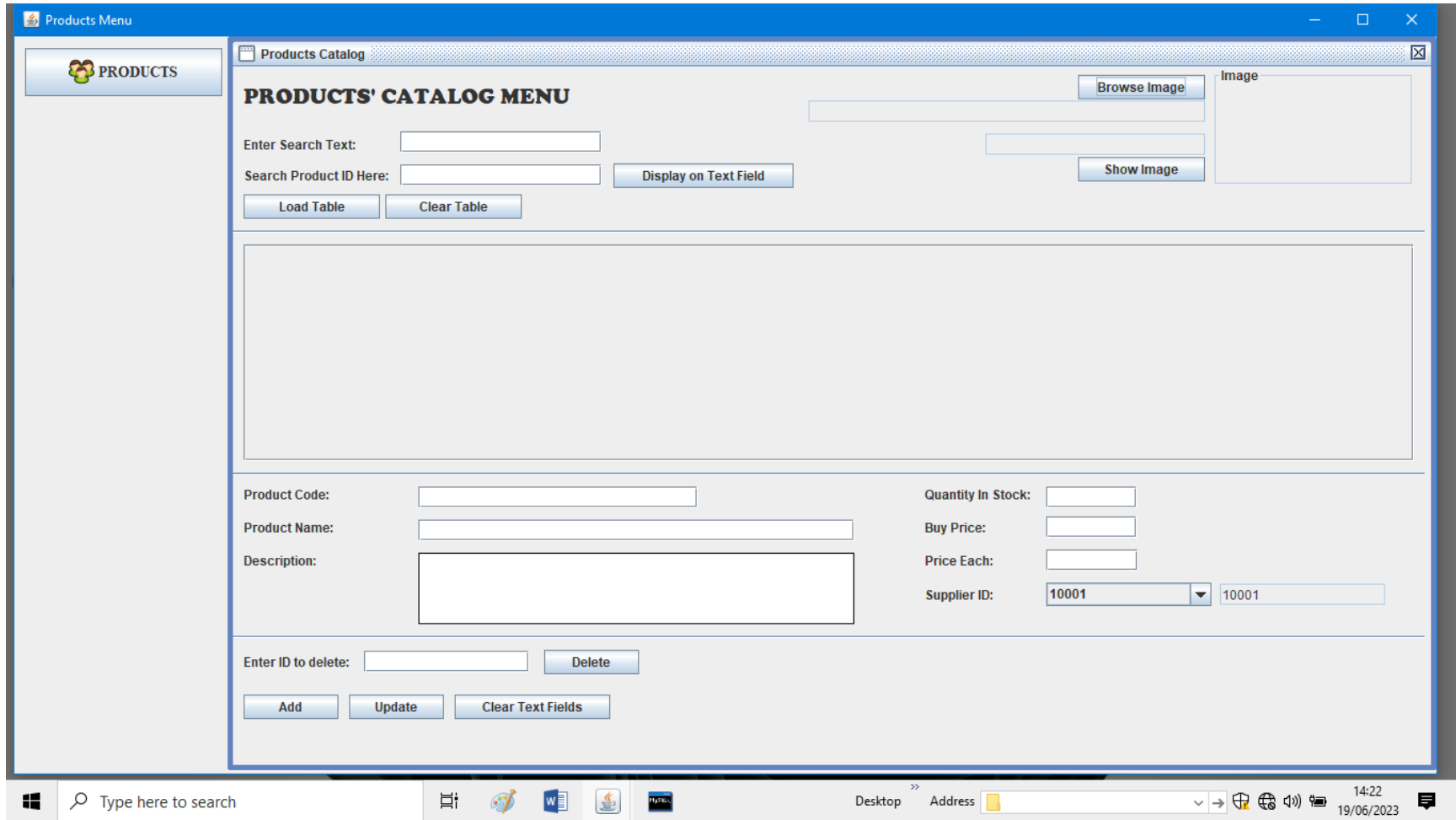
 Suppliers	 Shop
 Inventory	 Reports
 Customers	 VAT Information

Exit

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The Inventory menu functions same as the suppliers menu.

Note for the inventory menu: **all fields must be filled in.**









CUSTOMERS MENU.

AI Basic Business Management System | Version 2.0.00

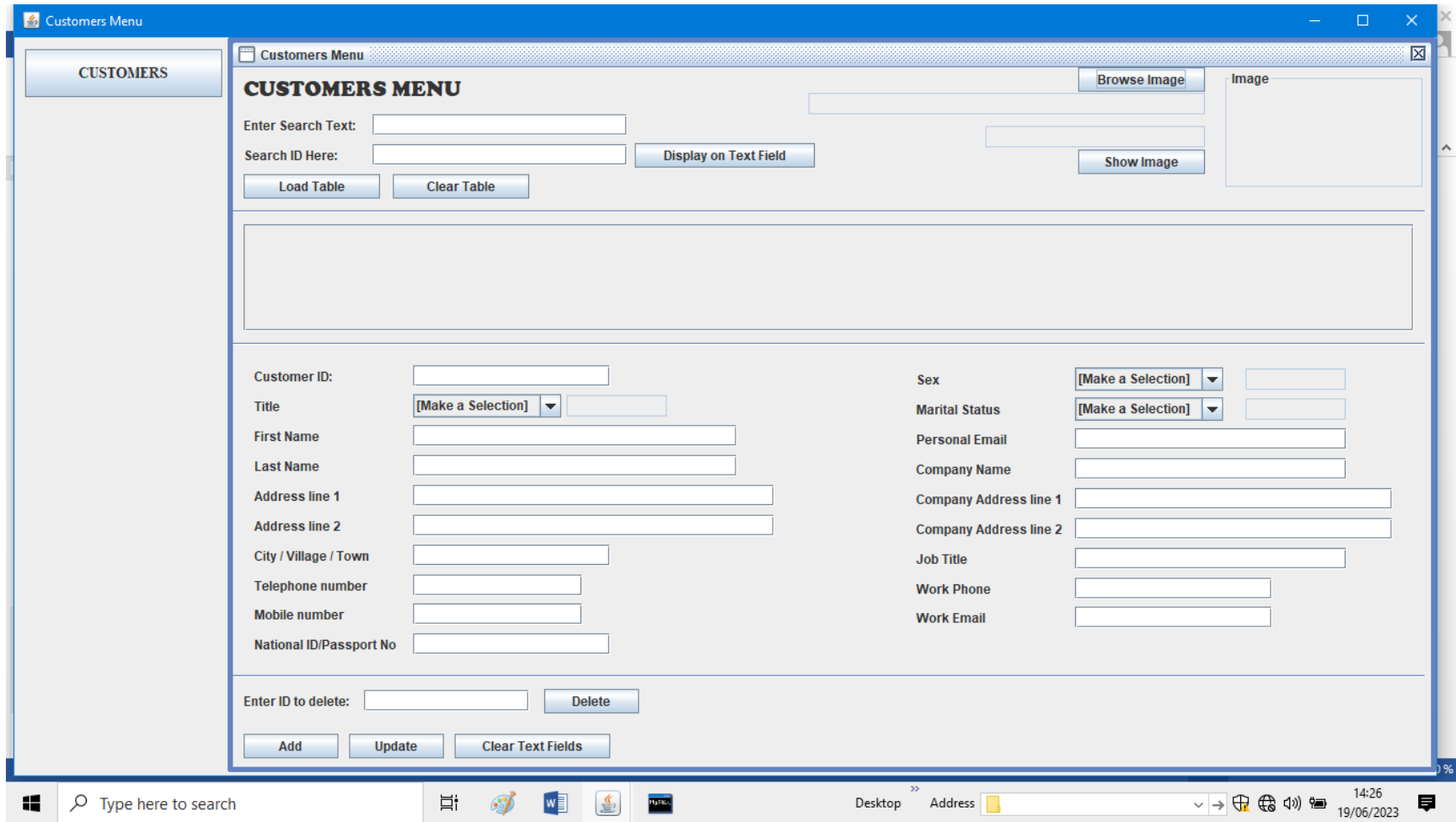
AI Basic Business Management System

Tailored for: YOUR COMPANY NAME

 Suppliers	 Shop
 Inventory	 Reports
 Customers	 VAT Information

Ajay Informatics

The Customers Menu functions same as the suppliers menu.



SHOP MENU

AI Basic Business Management System | Version 2.0.00

AI Basic Business Management System

Tailored for: YOUR COMPANY NAME



Suppliers



Shop



Inventory



Reports



Customers



VAT Information

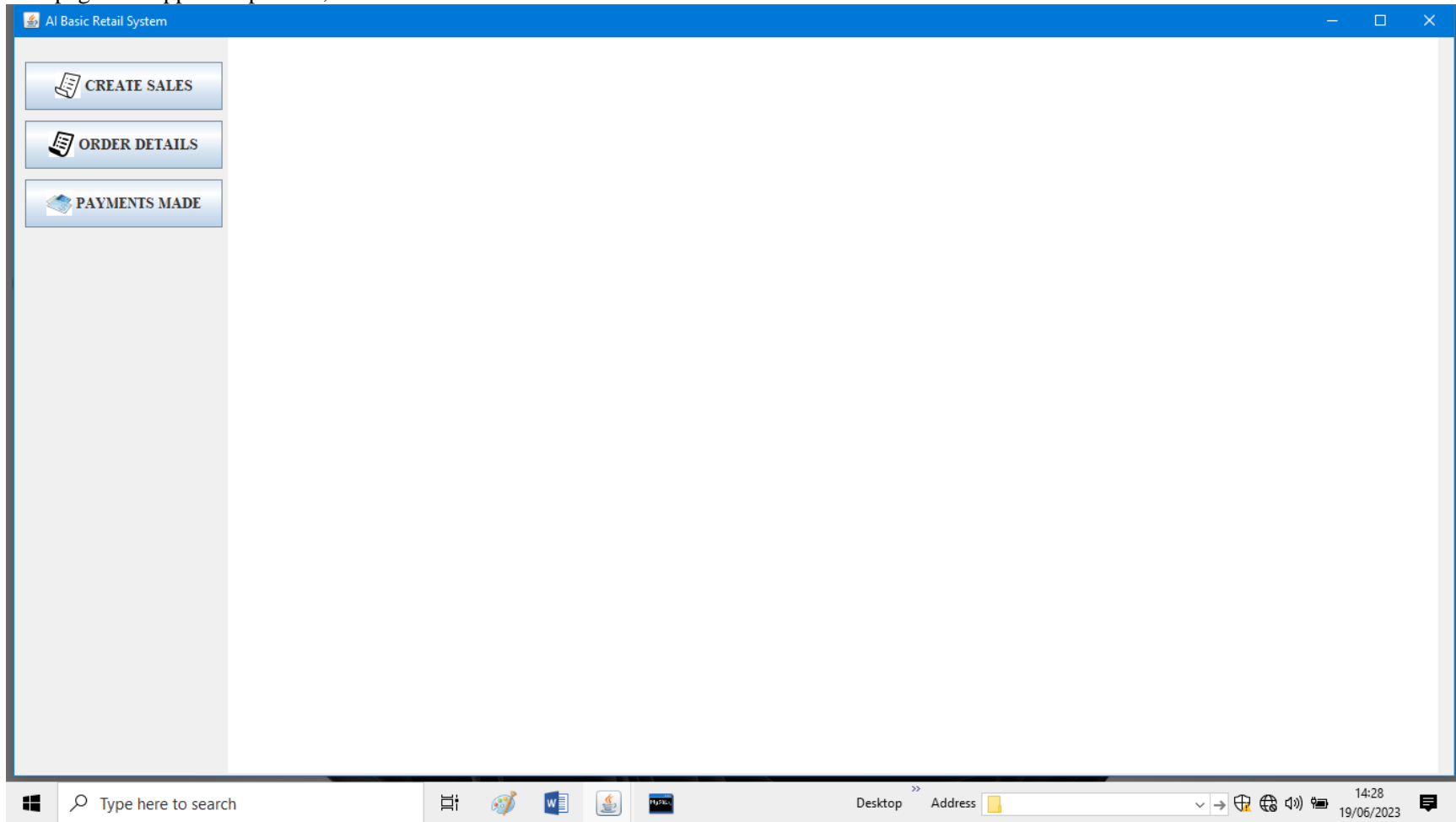
Exit

Ajay Informatics

If you want to make a sale, make sure you have already updated your suppliers menu, inventory menu, and customers menu because you will need the information to update the sales menu.

The Shop menu consist of three menus as shown below: 1) Create Sales, 2) Order Details, 3) Payment Made.

To start making a sales, you will need to update the menu in order from above to below. By clicking on the “Create Sales”, the menu shown in the next page will appear. Update it, as shown next and then close it with the small cross.



Note: 1) select the dates from the calendar chooser, 2) the last customer added will be the last record on the drop down.

AI Basic Retail System

Orders Menu

ORDERS MENU

Search Order Num He...

Order Number: Customer ID:

Order Date:

Required Date:

Shipped Date:

Status:

Comments:

Enter ID to delete:

June 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Desktop Address 14:35 19/06/2023

Now we will update the “Order Details” menu. Follow these simple steps:

1. Select the last order number that you just added
2. Select the product code that the customer wish to buy. If you don't know the product code, open the inventory menu and search for the product.
3. Select the customer id. For a general walk-in customer, you can always use the same code for that particular reason.
4. Click on “Get Name Details” button. The name details of the customer will appear.
5. Enter the quantity of the item ordered by the customer.
6. Click on “Get Selling Price” button. The Sales Price of the item will be shown
7. Click on “Calculate Total for each” button. The software will perform a calculation, and give you the total price.
8. Click on “Calculate & Update Stock” button. Your inventory will be updated, deducting the amount sold from the stock.
9. Finally click on “Add” button. Your record is updated.

For a customer who wish to buy more products on the same order number, you just have to:

- Change the Product Code
- Enter the quantity ordered
- Get the selling price
- Calculate the total for each
- Calculate and update stock
- And finally, click on “Add” button.

This step can be repeated for as many products the customer wish to buy.

AI Basic Retail System

Order Details

ORDER DETAILS MENU Search Order Number:

Order Number: 40001

Product Code: 20001

Customer ID: 30001

FirstName:

LastName:

Quantity Ordered:

Total:

Your existing quantity in stock was:

After this sales, actual quantity is:

Enter ID to delete:

VAT Information

Order Number:

Total for Selection:

15% VAT:

Date of Transaction:

Windows taskbar: Type here to search, Desktop, Address, 14:37 19/06/2023

The completed steps is shown below:

AI Basic Retail System

Order Details

ORDER DETAILS MENU Search Order Number:

OrdNum	ProdCode	CustID	QtyOrd	PriEac	Total	cust_first_name	cust_last_name
40001	20001	30003	1	1250	1250	General Walk In Custo...	
40001	20002	30003	2	1325	2650	General Walk In Custo...	
40001	20003	30003	5	1475	7375	General Walk In Custo...	

Order Number:

Product Code:

Customer ID:

FirstName:

LastName:

Quantity Ordered:

Total:

Your existing quantity in stock was:

After this sales, actual quantity is:

Enter ID to delete:

VAT Information

Order Number:

Total for Selection:

15% VAT:

Date of Transaction:

Now, in the same menu, click on “Clear Table” button, and then enter the order number of the said transaction, as shown in red. The records will appear on the table. Next we will update the VAT Information area.

ORDER DETAILS MENU

Search Order Number:

OrdNum	ProdCode	CustID	QtyOrd	PriEac	Total	cust_first_name	cust_last_name
40001	20001	30003	1	1250	1250	General Walk In Custo...	
40001	20002	30003	2	1325	2650	General Walk In Custo...	
40001	20003	30003	5	1475	7375	General Walk In Custo...	

Order Number:

Product Code:

Customer ID:

FirstName:

LastName:

Quantity Ordered:

Total:

Your existing quantity in stock was:

After this sales, actual quantity is:

Enter ID to delete:

VAT Information

Order Number:

Total for Selection:

15% VAT:

Date of Transaction:

OrdNum	TotSel	VatAmnt	Date
--------	--------	---------	------

Update, the area as shown highlighted in black. The steps are:

1. Fill in the order number
2. Click on “Calculate Total”
3. Select the date
4. Click on “Calculate VAT”
5. Click on “Save VAT Information”

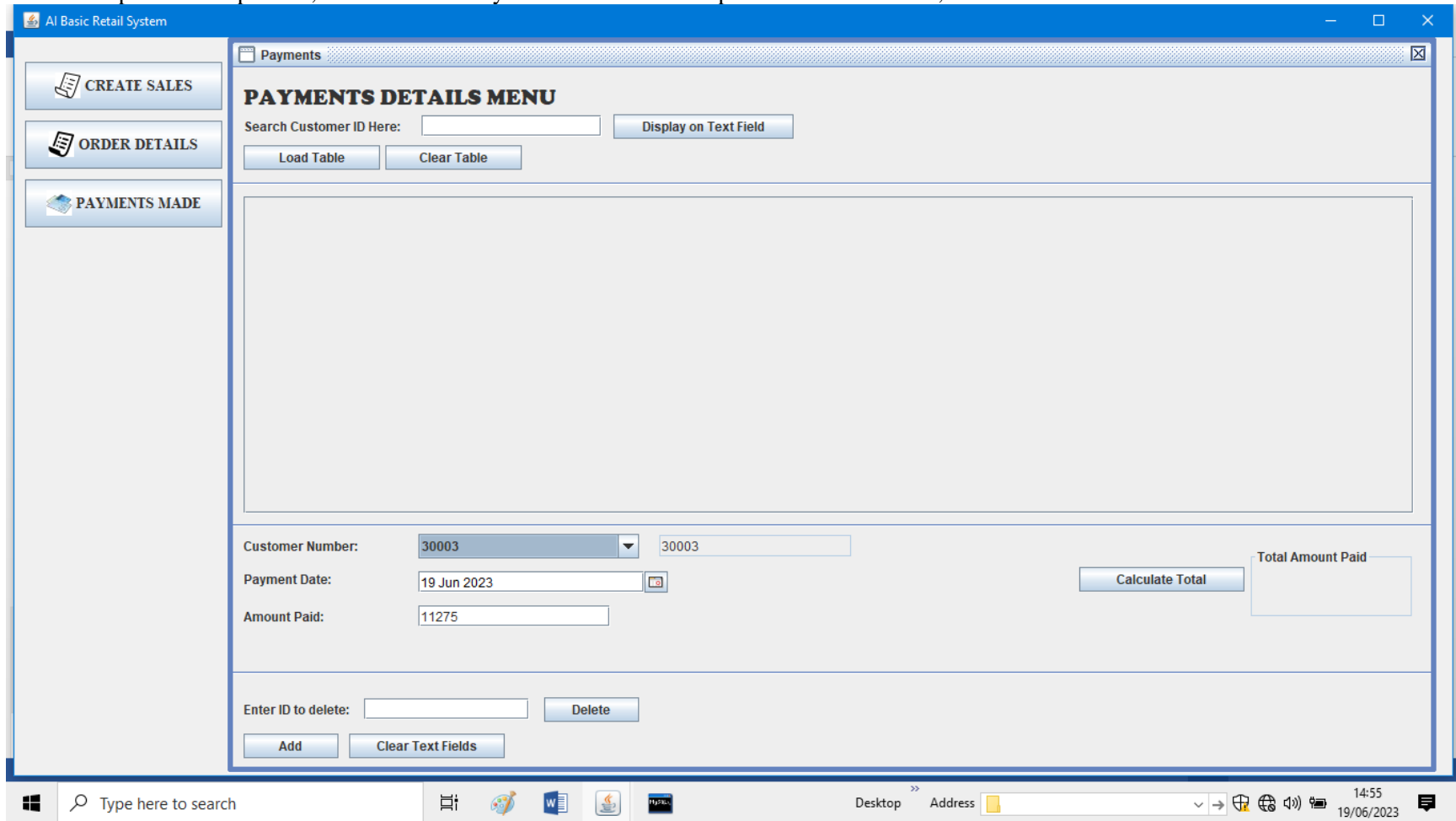
A message box will appear showing that the information has been saved.

The screenshot displays the 'AI Basic Retail System' interface. On the left, there are three main menu buttons: 'CREATE SALES', 'ORDER DETAILS', and 'PAYMENTS MADE'. The central 'ORDER DETAILS MENU' features a search bar for 'Search Order Number' (containing '40001') and buttons for 'Display on Text Field', 'Load Table', and 'Clear Table'. Below this is a table with columns: OrdNum, ProdCode, CustID, QtyOrd, PriEac, Total, cust_first_name, and cust_last_name. The table contains three rows of data for order number 40001 with different product codes and quantities.

Below the table, there are input fields for 'Order Number', 'Product Code', and 'Customer ID', each with a dropdown menu and a text field. A 'Get Name Details' button is present, followed by 'FirstName' and 'LastName' fields. Further down, there are 'Quantity Ordered' and 'Get Selling Price' fields, along with 'Calculate Total for Each' and 'Calculate & Update Stock' buttons. At the bottom, there are 'Add', 'Clear Text Fields', and 'View In Receipt' buttons.

A 'Message' dialog box is overlaid on the screen, displaying 'VAT Information Saved!' with an 'OK' button. To the right, a 'VAT Information' dialog box is highlighted with a black border. It contains fields for 'Order Number', 'Total for Selection', '15% VAT', and 'Date of Transaction', along with 'Calculate Total', 'Calculate VAT', and 'Save VAT Information' buttons. Below these fields is a table with columns: OrdNum, TotSel, VatAmnt, and Date.

The last step in the Shop menu, is to fill in the Payments Made menu. Update it as shown next, and click on “Add” button.



RECEIPT/INVOICE

You are done! Your sales has been made. To view the receipt, go to “Order Details” menu and enter the order number in the search bar, and click on “View In Receipt” which is just found below.

ORDER DETAILS MENU Search Order Number:

OrdNum	ProdCode	CustID	QtyOrd	PriEac	Total	cust_first_name	cust_last_name
40001	20001	30003	1	1250	1250	General Walk In Custo...	
40001	20002	30003	2	1325	2650	General Walk In Custo...	
40001	20003	30003	5	1475	7375	General Walk In Custo...	

Order Number:

Product Code:

Customer ID:

FirstName:

LastName:

Quantity Ordered:

Total:

Your existing quantity in stock was:

After this sales, actual quantity is:

Enter ID to delete:

VAT Information

Order Number:

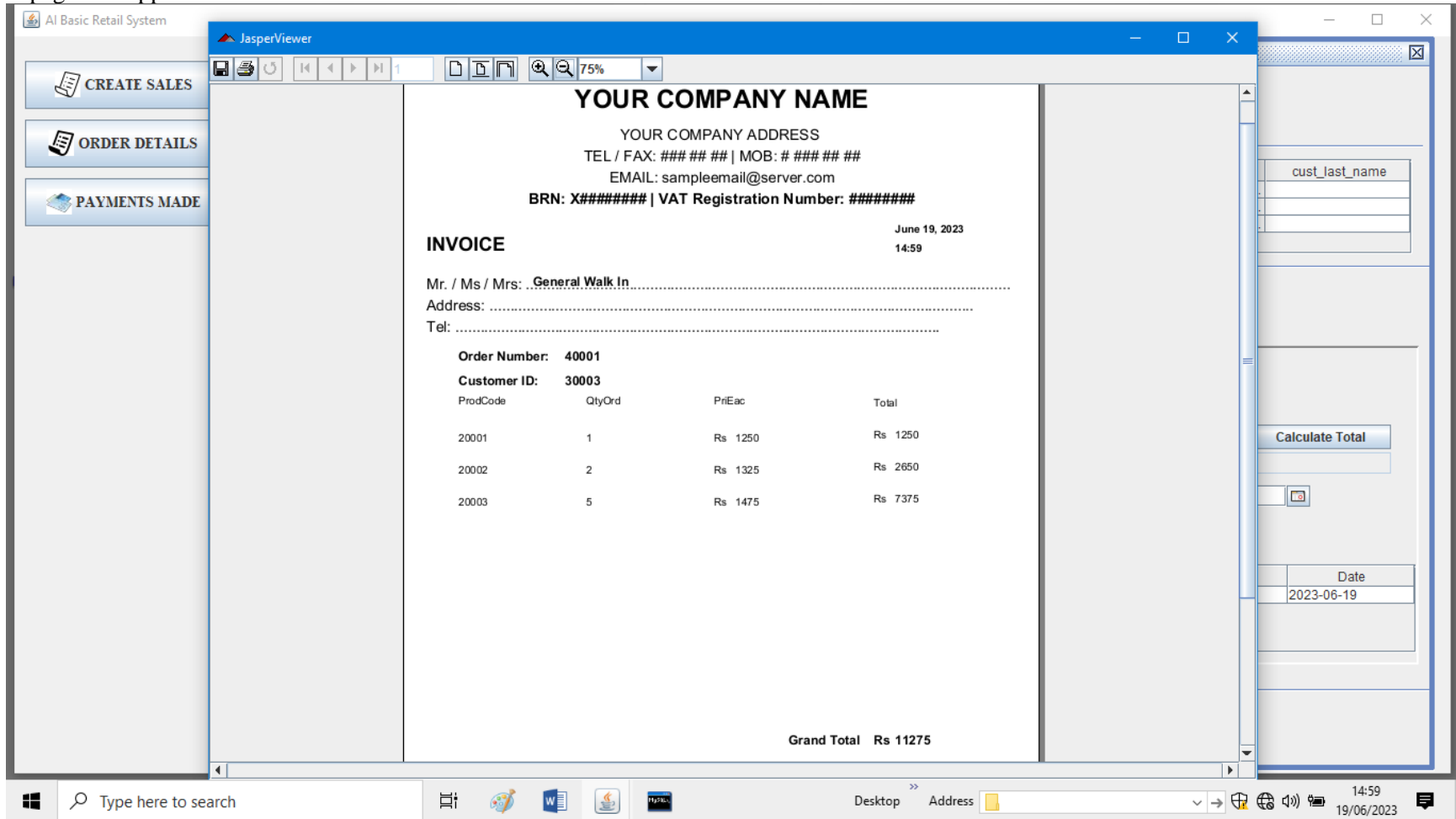
Total for Selection:

15% VAT:

Date of Transaction:

OrdNum	TotSel	VatAmnt	Date
40001	11275	1691.25	2023-06-19

A page will appear as shown below:









Here you can save or print the invoice. It can also be saved as adobe reader file.

REPORTS

AI Basic Business Management System | Version 2.0.00

AI Basic Business Management System

Tailored for: YOUR COMPANY NAME

 Suppliers	 Shop
 Inventory	 Reports
 Customers	 VAT Information

Exit

Ajay Informatics

The report menu shows the existing records right now.
For customers, click on Customers as shown below, and for Stock Items is shown in the next page.

The screenshot shows a software window titled "Reports Menu" with a blue header. On the left, there are two buttons: "CUSTOMERS" (selected) and "STOCK ITEMS". The main area displays a report with the following content:

YOUR COMPANY NAME
YOUR COMPANY ADDRESS
TEL / FAX: ### ## ## | MOB: # ### ## ##
EMAIL: sampleemail@server.com
BRN: X##### | VAT Registration Number: #####

LIST OF CUSTOMERS June 19, 2023
15:00

Customer ID	First Name	Address Line 1	Telephone Number
Title	Last Name	Address Line 2	Mobile Phone Number
		City/Village/Town	
30001	General Walk In Customer 1		
30002	General Walk In Customer 2		
30003	General Walk In Customer 3		

Page 1 of 1

The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with the time 15:00 and date 19/06/2023.

Reports Menu

CUSTOMERS

STOCK ITEMS

75%

YOUR COMPANY NAME

YOUR COMPANY ADDRESS
 TEL / FAX: ### ### ## | MOB: # ### ## ##
 EMAIL: sampleemail@server.com
 BRN: X##### | VAT Registration Number: #####

June 19, 2023
15:01

LIST OF ITEMS IN STOCK

Product Code	Quantity In Stock	Supplier ID
20001 Test Product 1	49	10001
	Rs 1125 Rs 1250	
20002 Test Product 2	47	10001
	Rs 1250 Rs 1325	
20003 Test Product 3	44	10001
	Rs 1325 Rs 1475	

Page 1 of 1

Type here to search

Desktop Address







15:01
19/06/2023

VAT INFORMATION

AI Basic Business Management System | Version 2.0.00

AI Basic Business Management System

Tailored for: YOUR COMPANY NAME

 Suppliers	 Shop
 Inventory	 Reports
 Customers	 VAT Information

Exit
Ajay Informatics

VAT Information

VAT Information Menu

Search Order Number:

Select Between Dates

From

To

Total Sales **11275.0**

Total VAT **1691.25**

Enter Order Number to Delete:

OrdNum	TotSel	VatAmnt	Date
40001	11275	1691.25	2023-06-19

Windows Search: Type here to search

Taskbar icons: File Explorer, Word, PowerPoint, MySQL

Desktop >> Address
System tray: 15:02, 19/06/2023

The Vat Information menu shows how much sales has been made during a certain time, and also gathers the tax information.

1. To list all, click on “Load Table” button, and then click on “Calculate Totals”
2. To search for a specific order number, enter the order number in the top text field, and then click on “Calculate Totals”
3. To select between dates, use the date chooser, then click on “Search” button, and then click on “Calculate Totals”.
4. You can also delete certain records.